

Check out SCHOLARSHIPS on page 2!

# Continuing Education Courses Fall 2022-Spring 2023

CONTINUAL COLLEGE

Whether
you're
looking to
jump start
a career or
learn a new
hobby,
look no
further
than RCC!

Medical
Certifications,
Computers,
Fine Arts,
and more!



## LET A SCHOLARSHIP HELP PAY

#### FOR YOUR TRAINING IN THESE

### **HIGH-DEMAND**

#### **TECHNICAL PROGRAMS**







### **INFORMATION TECHNOLOGY**

#### CompTIA A+ IT Technician **Digital Marketing Bootcamp**

### **PROFESSIONAL**

Cosmetology Income Maintenance Caseworker

### **HEALTHCARE**

Cardiovascular (EKG) Technician **Central Sterile Processing Advanced Emergency Medical Technician EMT – Emergency Medical Technician Dialysis Technician** 

**Medical Assisting Nurse Aide Paramedic Pharmacy Technician Phlebotomy** 

For more info on the Eagle Train & Gain Scholarship:

336-342-4261 ext. 2000 finaid@rockinghamcc.edu

Funding is provided through the RCC Foundation's Eagle Train & Gain Scholarship

Look for courses featuring the highlighted scholarship bar



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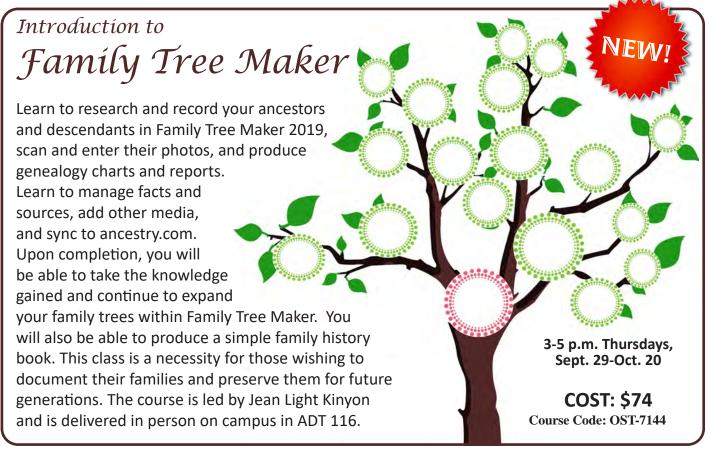
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#### **HOW TO REGISTER FOR CONTINUING EDUCATION CLASSES**

**IN PERSON** See the receptionist in the upper level of the Whitcomb Student Center

BY PHONE Call 336-342-4261, ext. 2333 ONLINE www.rockinghamcc.edu/coned-home/

Rockingham Community College is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate degrees, diplomas, and certificates. Contact the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about accreditation of Rockingham Community College.





# **NURSE AIDE I**

# Learn the classroom and clinical skills needed to become a CNA and start on the path to a new career

This program is designed to prepare graduates to provide personal care and perform basic nursing skills for the elderly and other adults. Emphasis:

- aging process
- mental needs of the elderly
- social needs of the elderly,
- physical needs of the elderly
- patients' rights
- nutrition management
- elimination procedures
- safe environment
- restorative services

- personal care procedures/activities
- special care procedures/activities
- human body structure/function
- related common disease/disorders
- communication and documentation
- death and dying
- role of the nursing assistant
- role of health team members

Monday-Thursday, Aug. 15-Nov. 8, 8 a.m.-noon
Monday -Thursday, Aug. 15-Oct. 10, 1:30-5:30 p.m. + online
Saturdays, Aug. 20-Dec. 10, 8 a.m.-5 p.m. + online
Monday-Wednesday, Aug. 22- Dec. 7, 5:30-9:30 p.m.
Monday-Thursday, Oct. 11-Dec. 8, 1:30-5:30 p.m. + online



COST: \$218

SCHOLARSHIP AVAILABLE - SEE PAGE 2

A skill/ competency evaluation is required. The course includes class, laboratory and clinical learning experiences. **Upon satisfactory** completion of the course and skill/competency evaluation, the graduate is eligible to apply for listing as a **Certified Nurse** Aide I by the N.C. Division of Facility Services.



Earn skills and knowledge to qualify for listing in the North Carolina Medication Aide Registry

Course Code: PHM-4100

Topics include:

- Medication via the oral, topical, and instillation routes
- Medical asepsis
- Hand hygiene
- Terminology
- Legal implications

Aug. 22-31 - Mon, Tue, Wed, 9 a.m.-1 p.m. in OHS 134 Oct. 11-20 - Tue, Wed, Thu, 9 a.m.-1 p.m. in OHS 131 COST: Registration \$73 + textbook, approx. \$20 + exam, approx. \$60



The Phlebotomy program provides theory and clinical experiences needed for the proper collection of blood and other specimens used for diagnostic testing. Emphasis is placed on ethics, legalities, medical terminology, safety and universal precautions, health care delivery systems, patient relations, anatomy and physiology, and specimen collection. Students will be required to complete 80 clinical hours. Upon completion, students should be able to safely perform procedures necessary for specimen collections on patients in various health care settings and may be eligible for national certification as phlebotomy technicians with the American Society for Clinical Pathology (ASCP).

#### **CLASS TIMES:**

Mondays, Oct. 3-Dec. 23, 5:30-8:30 p.m. in OHS 123 + online coursework Technology Awareness course required, Fridays, Sept. 30-Oct. 21, 9 a.m.-noon in OHS 210

Mondays, Jan. 23-April 13, 5:30-8:30 p.m. in OHS 123 + online coursework Technology Awareness course required, Friday, Jan. 13, 9 a.m.-noon in OHS 210

SCHOLARSHIP AVAILABLE - SEE PAGE 2



# CARDIOVASCULAR HYBRID (EKG) TECHNICIAN



Prepare to become a certified EKG Technician! You will learn:

- Anatomy and physiology of the heart
- Principles of EKG
- Dysrhythmia recognition of sinus
- Junctional/atrial rhythms
- Heart blocks and bundle branches
- Ventricular ectopy rhythms

**Build skills in operating EKG equipment:** 

- Running and mounting strips
- Reading/interpreting 22 types of cardiac lead tracings produced from 12- and 5-lead monitors
- Understanding the basics of capnography as it relates to heart function

Get prepared to take the CERTIFIED EKG TECHNICIAN (CET) EXAM

through the National Healthcareer Assn. (NHA)

#### **CLASS TIMES:**

Various Fridays, Sept. 9-Dec. 9, 8:30-11:30 a.m. + online coursework

**Orientation + Technology Awareness course** required, Fridays, Sept. 2-22, 9 a.m.-noon

Fridays, Feb. 6-March 31, 8:30-11:30 a.m.

+ online coursework Orientation + Technology Awareness course required, Friday, Feb. 3, 9 a.m.-noon

COST: \$202

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# **Central Sterile Processing**



Learn the field of Sterile Processing and Central Service Supply! Work in the field or continue into the Surgical Technology program at RCC!

Develop skills necessary to properly disinfect, prepare, process, store, and issue both sterile and nonsterile supplies and equipment for patient care.

Learn to operate sterilizing units and monitor effectiveness of the sterilization process.

Graduates receive a certificate and may be eligible to apply to take the National Institute for Certification of Healthcare Sterile Processing and Distribution Personnel Examination (CBSPD).

Employment opportunities include surgery centers, dialysis facilities, and central processing units in hospitals.

This is a blended course of online and two days on the RCC campus. Students will also be enrolled in the pre-requisite 3-hour HRD 3005 (Technology Awareness) course when they

Class meets online for 10 weeks, with 2 days on campus in OHS 209

Cost: \$182 registration + \$70 HRD class + \$5 technology fee + approx. \$155 textbook + approx. \$125 certification exam

NEW SESSIONS START SEPTEMBER 8, 2022 AND JANUARY 21, 2023

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# **Nedical Assisting**

This program provides skills training in three competency areas related to the job performance for medical assistants:

administrative office, laboratory, and clinical

#### Coursework includes:

- instruction in scheduling appointments
- · insurance coding and billing
- · medical transcription
- computer operations
- assisting with examinations/treatments
- performing routine laboratory procedures
- ethical/legal issues associated with patient care

Students required to complete 40 clinical hours. Upon completion, students will have the knowledge base to apply for national certification for Certified Clinical Medical Assistant (CCMA).

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Aug. 9-Dec. 13, Tuesdays and Thursdays, 5:30-8:30 p.m. in OHS 123, Technology Awareness course: Sept. 2-23, Fridays, 9 a.m.-noon in OHS 210

Jan. 24-May 4, Tuesdays and Thursdays, 5:30-8:30 p.m. in OHS 123, Technology Awareness course: Jan. 13, Friday, 9 a.m.-noon in OHS 210



### **UPCOMING CLASSES:**

#### Aug. 15-Dec. 12

 Monday, Wednesday, Friday 8:30-11:30 a.m. in OHS 123



online

#### Sept. 19-Feb. 1

- Monday and Wednesday 6-10 p.m. in OHS 120
- Every other Saturday beg. Oct. 1 8 a.m.-5 p.m. in OHS 120
- Friday, Jan. 6
   8 a.m.-5 p.m.

#### Jan. 17-May 11

- Tuesday and Thursday
   6-10 p.m. in OHS 120
- Every other Saturday beg. Jan. 28
  8 a.m.-5 p.m. in OHS 120
  Friday, April 21
  8 a.m.-5 p.m.

#### March 20-July 17

- Monday and Wednesday
   6-10 p.m. in OHS 120
- Every other Saturday beg. April 1 8 a.m.-5 p.m. in OHS 120
- Friday, June 23 8 a.m.-5 p.m.

The Emergency Medical Technician (EMT) Initial program is designed to teach

### basic life support skills

EMTs are able to function in many areas including EMS systems, fire departments, hospitals, rescue squads, and physician offices

The class consists of <u>lectures</u> and <u>hands-on skills</u> <u>instruction</u> as well as <u>field clinical opportunities</u>

Upon successful completion of this course, students will be eligible to sit for the

# North Carolina or National Registry EMT examination

Required: "Emergency Care, 14th Edition" textbook by Limmer & O'Keefe (ISBN# 9780136857860) and MyBradyLab Access and etext.

**COST: \$258** 

SCHOLARSHIP AVAILABLE - SEE PAGE 2





### TECHNICIAN

Learn the theoretical and technical skills needed to maintain equipment and provide patient care to those being treated for chronic renal diseases. Class format includes lecture and lab. Finish successfully and you will be prepared for employment as a dialysis technician in hospitals, renal dialysis facilities, and clinics. After one year of work experience, you may be eligible to sit for national certification as a Clinical Hemodialysis Technician. Class meets face-

COST: \$180

HYBRID

Upcoming Classes: Aug. 8-Sept. 29 Jan. 23-March 16 March 21-May 11

to-face in OHS 123 from 9-1 on 8 Thursdays, and other coursework is online. A Technology Awareness course and orientation are also required, from 9-1 a few days before class begins.

SCHOLARSHIP AVAILABLE - SEE PAGE 2

# QUICK HEALTH CERTIFICATIONS

For more information or to register, call Donna Thompson at 336-342-4261 x2602.

# CPR

Learn how to recognize an emergency, care for

conscious and unconscious choking victims, recognize signs of a heart attack, rescue breathing and cardiopulmonary resuscitation.

This course also introduces automated external defibrillation.

When the course is completed, students receive an

When the course is completed, students receive an AHA/BLS recognition card that is valid for 2 years.

**COST:** \$55

Course Code: SEF-7010

This 3-hour American Heart Association course is held on campus in OHS 208, from 9 a.m.-1 p.m. on the following dates: Saturday: Aug. 27, Sept. 24, Oct. 29, or Nov. 19 Friday: Sept. 9, Oct. 14, Nov. 11, or Dec. 9

# **ELEARNING CPR SKILLS**

Engage in CPR skills practice and testing in this flexible online course, with a hands-on component in OHS 125. Course dates are Sept. 12-16, Oct. 10-14, Nov. 7-11, or Dec. 5-9. **COST:** \$35

Course Code: SEF-7155

### **FIRST AID**

Learn to treat bleeding, sprains, broken bones, shock, and other emergencies. Class is held on Saturday, Sept. 24 or Nov. 18 from 2-5 p.m. on campus in OHS 208. **COST:** \$30

Course Code: SEF-7077





TRAIN FOR ENTRY-LEVEL **EMPLOYMENT AS A** LAW ENFORCEMENT OFFICER WITH STATE, COUNTY, OR MUNICIPAL GOVERNMENTS, OR WITH PRIVATE ENTERPRISE

#### Topics covered

- Driving
- Firearms
- Subject control
- Physical Training

REQUIREMENTS: U.S. citizen, N.C. resident, 20+ years old, agency sponsorship, physical exam, criminal background checks, high school diploma/GED, pass a reading comprehension test, high school transcript, and a copy of DD-214 if discharged from military.



North Carolina Fire & Rescue Commission Certification Classes

#### **Firefighter Certification**

#### **Technical Rescuer**

- Vehicle Rescue
- Trench Rescue
- Water Rescue
- Wilderness Rescue
- Machinery & Agricultural Rescue
- Confined Space Rescue Structural Collapse Rescue
- Haz-Mat Level I Responder

#### **Driver Operator**

- **Pump Operations**
- Aerial Operations
- **Emergency Vehicle Driver**
- Mobile Water Supply

Fire & Life Safety Educator Levels I, II & III **Instructor Methodology** 

RIC

\*Students should be associated with a fire or rescue department



### Are you a technician who needs training? Courses are offered 5-9 p.m. on Monday/Tuesday

#### **NORTH CAROLINA** OBD/IM EMISSIONS **CERTIFICATION** \$78

Course Code: AUT-7300

Aug. 1-2

**Sept. 12-13** Oct. 3-4

Nov. 7-8

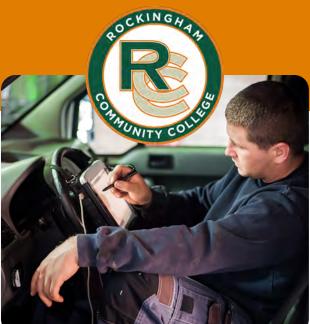
Dec. 5-6

Jan. 9-10

Feb. 6-7

March 6-7 April 3-4

**May 1-2** 



**NORTH CAROLINA AUTO SAFETY INSPECTION** \$81

Course Code: AUT-7302

Aug. 8-9

Sept. 19-20

Oct. 10-11

Nov. 14-15

Dec. 12-13

Jan. 16-17

Feb. 13-14

March 13-14

**April 10-11** 

**May 8-9** 

www.rockinghamcc.edu

336-342-4261



#### **Develop computer skills essential for success** in today's technology-driven workplace

Four 3-hour classes Choose mornings or evenings





- √ Basics for Windows
- **Email**
- Online Job Search
- **Keyboard Skills**
- Internet
- √ Intro to Word & Excel

The following classes are held in BLC 103 on the RCC campus: Fridays, Sept. 9-30, from 9 a.m.-noon Tuesdays, Oct. 4-25, from 5:30-8:30 p.m. Fridays, Nov. 4-Dec. 2, from 9 a.m.-noon Course Code: HRD-3005

For more information contact:

Gwendolyn Roy, Director of Career Development Services royg5404@rockinghamcc.edu or 336-342-4261 ext. 2006

# COMPTIA A' IT TECHI

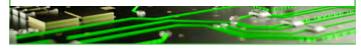
Thursdays, Sept. 1-Dec. 8 6-8 p.m. + online





Prepare for a career as an entry-level Information Technology Professional or a Personal Computer Service Technician in just 14 weeks! Gain the background knowledge and skills required to be successful on the job. Learn the essential skills and information needed to install, upgrade. repair, configure, troubleshoot, optimize and perform preventative maintenance of basic personal computer hardware and operating systems. In addition, this course will assist you in preparing for the CompTIA A<sup>+</sup> certification exam. Registration fees do not include CompTIA A+ certification exam fees. Location: ADT 116

SCHOLARSHIP AVAILABLE - SEE PAGE 2



### LinkedIn for Employment

Ask about our FEE WAIVER! Cost:

\$70





Learn about social media in today's job market with a focus on LinkedIn.

Build a profile, develop connections, and build a brand during this introductory class. 1-3 p.m. Sept. 13 and 15 in BLC 103

Course Code: HRD-7124

Call 336-342-4261 x2330 for more information!





**Career Readiness Certificate** 



WorkKeys Testing is a supplemental tool used in hirina teaching assistants in Rockingham and Guilford county school systems!

- Recognized nationally and by 90% of Rockingham County employers
- Documents skills in Applied Math, Graphic Literacy, and Workplace Documents
- Self-paced learning and tutoring available at no cost
- Testing fees waived for most participants.

Call TODAY for information and appointment: 336-342-4261 ext. 2006













NATIONAL CAREER READINESS CERTIFICATE

### **Windows 11 Fundamentals**

Thursdays, Oct. 27-Nov. 17, 3-5 p.m., ADT 116

Get an introduction to the new Windows 11 operating system. Topics include getting started, customizing Windows settings, managing files and folders, using and downloading apps, installing devices, completing a system back up, and more. The class will also focus on key differences between Windows 10 and Windows 11.

Course Code: **OST-7143** 



Come find out how to boost digital and social media marketing skills in the **Digital Marketing Bootcamp!** 

#### What you will learn:

- How to deploy a variety of digital and social media tools to aid in marketing a business
- Social media platforms, their purposes and the best audience for each
- Advertising and paid campaigns
- Website tools
- Techniques for pushing content out with the highest success rates
- Search engine optimization (SEO)
- Data analytics and reporting
- How to develop content for the various platforms

Upon completion, you will be able to take the knowledge gained and put to use in your own business or organization to drive growth across digital platforms.

This 14-week course is instructor-led and delivered in a hybrid format on campus and online.

SCHOLARSHIP AVAILABLE - SEE PAGE 2

### **Digital Marketing Bootcamp**

**Tuesdays, August 30 - December 6** 6-8 p.m. in ADT 116 and online Course Code: Cost: \$190



This course is

a must

for small

**businesses** 

and marketing

professionals



Start Local. Go Far. 336-342-4261 ext. 2333 www.rockinghamcc.edu 11

#### The goal of the Small Business Center Network

is to increase the success rate
and the number of small businesses
in Rockingham County
by providing high quality,
readily accessible, no-cost assistance
to prospective and existing small business
owners, leading to job creation and retention.



#### **Objectives:**

- Simplify the start-up process for potential entrepreneurs
- Start and grow businesses and create jobs
- Assist with navigating regulatory agencies and requirements
- Reduce business failures

#### Work with partners:

- Client referrals
- Collaborative projects like Boots to Business (SBA),
   Small Business Taxpayer Recovery Program, Capital Access Program
- Joint professional development
- Information sharing and disbursement to businesses
- Teaming on disaster recovery assistance

#### **Services:**

 Free, confidential one-on-one business counseling:

Business Plan Development
Sources of Capital and Loan Preparation
Management and Human Resources
Guidance
Marketing Assistance

Biotechnology-related Business Questions
International Trade
Government Procurement

- Class or seminar training: High-impact topics offered free of charge or for a minimal registration fee
- Resource and referral information for a variety of business needs, including referrals to other State and local agencies

# For one-on-one counseling or to register for seminars:

www.ncsbc.net/center.aspx?center=75430

For more information, contact
RCC Small Business Center Director Randy Hunt
at 336-342-4261 x2245 or
huntr7156@RockinghamCC.edu

#### Our unique role:

- Most extensive state-funded small business program: 100% state supported
- Serve all 100 counties through our 58 community colleges
- Focus on start-ups and micro-enterprises
- Local focus: Services customized to local needs



# NOTARY PUBLIC COURSE

**Learn notary public office requirements:** 

- Attestation
- Fees
- General powers and limitations
- Certifications
- Oaths
- Affirmations
- Affidavits

**North Carolina notary qualifications:** 

- High school diploma or GED
- At least 18 years old
- Read, write, and speak English
- Have no felony convictions
- Successfully complete this approved notary course

Classes held from 9 a.m.-4 p.m. on one Saturday in ADT 104:

Aug. 13 Aug. 27
Sept. 10 Sept. 24
Oct. 8 Oct. 22
Nov. 5 Dec. 3

Course Code: MLS-3874



Additional costs include: commission fee to Secretary of State, \$50; swearing in at the courthouse, \$10; textbook required for class, \$28; notary seal, approx. \$20-\$40

# Woodworking

Learn the heritage art of woodworking at three progressive levels!

Coursework includes history, trends, practice, and information to build and supply appropriate studios. Learn to fabricate and market your own goods.

Discussion includes what types of wood will

work for your specific project and how to obtain it. The wood quantity and cost per project should cost \$50 or less. You should bring safety glasses and hearing protection.

If you don't want to use the poplar wood we have, call instructor Mark Smith at 336-394-4718. Wood not from RCC must be inspected/ approved by Smith.

#### **Fundamentals of Woodworking**

5:45-9:15 p.m.

Cost: Wednesdays, Aug. 31-Nov. 16 \$147 Wednesdays, Feb. 1-April 19

Course Code: PRC-7100

#### **Intermediate Woodworking**

5:45-9:15 p.m.

Cost: Tuesdays, Aug. 30-Nov. 15 \$147 Thursdays, Sept. 1-Nov. 17 Tuesdays, Jan. 31-April 18

Course Code: PRC-7143

#### **Fine Points of Furniture Construction**

8 a.m.-3:30 p.m.

Tuesdays and Thursdays, Jan. 31-April 20

Tuesdays and Thursdays, Aug. 23-Nov. 17

Course Code: PRC-7127



Learn the fundamental techniques of cabinetmaking at Freeman Wood Crafters. Gain knowlege of planning, blueprinting, and building a small cabinet. Discover the proper selection of woods, materials, tools and finishes. Understand cabinet installation and estimating building and labor construction costs. Bring safety glasses, hearing protection, N95 mask, measuring tape, pencil, and folding rule.

Aug. 13-Feb. 4

8 a.m.-5 p.m. every other Saturday

Aug. 15-Dec. 8

6-9 p.m Tuesdays and Thursdays

\$202

+ \$2 accident insurance, \$20 woodworking fee, and approx. \$335 in project materials

Course Code: CAB-3100



Cost:

\$202

# **CZIMFX37**

Develop the skills you need to work with clay. This 96hour course provides you with the skills and techniques you need to make functional and decorative objects out of clay.

Using the potter's wheel and various hand-building techniques, you will take your designs from clay to glazed and fired ceramic

Mondays and Wednesdays Aug. 15-Dec. 7 5-8 p.m. in CCA 104 pieces. The class also covers the essentials of ceramic glazes and the operation of both electric and gas kilns.

Beginners in clay will leave with a solid foundation and understanding of the pottery studio and more advanced makers will be able to focus in and further develop ideas. Clay, glaze materials and firings are provided.

Cost: **\$285** 

Course Code: PRC-7152



Learn how to design and make pottery using the potter's wheel and various hand-building techniques. This 48-hour Pottery Making course is open to all levels and focuses on individual instruction. Take your ideas through the entire process – from clay processing to glazing and, finally, the kiln. Beginners in clay will leave with a solid foundation and understanding of working in a cooperative pottery studio and more advanced makers will be able to focus in and further develop their ideas. Clay, glaze materials and firings are provided. Location: CCA 104

Mondays 5-8 p.m. Aug. 15-Dec. 5

\$178

Wednesdays 1-4 p.m. or 5-8 p.m. Aug. 17-Dec. 7

Course Code: PRC-7153

# ART CLASSES

Wednesdays, 1-4 p.m. in Humanities 104

#### **Painting an Old Country Store**

Aug. 24-Oct. 12
Complete a painting in acrylics, paying attention to dimension and perspective. Bring your own 16x20 canvas.
Course code: CPS-7154-01

**Holiday Painting** 

Oct. 19-Dec. 14

Each week, create a small holiday/decorative paiinting. Instruction will also be provided on specialty techniques such as painting on glass. Bring at least 8 small canvases.

Course code: CPS-7154-02

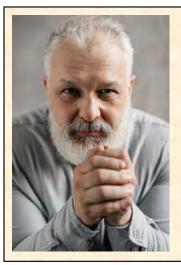
Any level of student is welcome in these classes. For both sessions, students should bring basic acrylic paints, paint brushes, table cover, paper towels, paper plates, and a water container.

Cost: **\$73** 

### SHARE YOUR SKILLS!

Contact RCC about teaching a Continuing Education course! It can be a short one-time workshop or a series that spans several weeks or months!

Everyone wins when skills are shared! 336-342-4261



# What do YOU want to learn?

Career Development Services creates and provides job-readiness courses

#### Let us know if you are interested in:

- Computer Basics
- Smart Phone/Android Tutorial
- LinkedIn & Social Media for job search
- How to use Zoom

Or tell us what you need!

Call Gwendolyn Royat 336-342-4261 ext. 2006

# **Employability**

Come get help with many aspects of your job search. Instructors will work with you to set lab time that fits your schedule.

Instructors are trained to help you with:

- job applications,
- job searches,
- resume,
- cover letters, and
- · much more

You may be eligible for a registration fee waiver if:

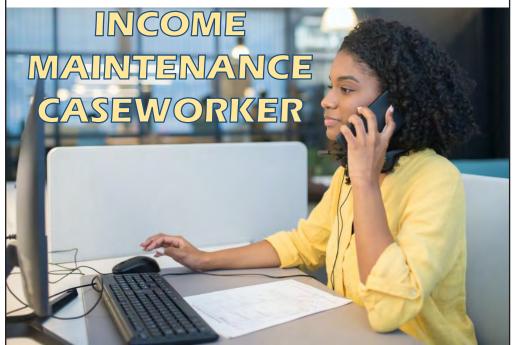
- · you are unemployed
- you have received notification of a pending layoff
- · you are working and are eligible for the Federal Earned Income Tax Credit (FEITC), or
- you are working and earning wages at or below 200% of the federal poverty guidelines.

The next session is Aug. 8-Dec. 16. Location: Bishopric 105J

> Cost: \$180

**Course Code:** HRD-3002

### Train for a job as an



### Evening classes held twice weekly include:

- DSS NC Fast software system
- Essential customer service skills
- Preparation for a position with any NC Dept. of Social Services Office

Complete the two-part series of classes *in just a <u>few months!</u>* 

Call today for details! 336-342-4261 ext. 2006

# WELCOME TO COLLEGE AND CAREER READINESS!

Rockingham Community College offers FREE classes to help you meet your academic and work-readiness goals through:

⇒ High School Equivalency (HiSET®/GED®)

**○** Adult High School

**⇒** English Language Acquisition (formerly ESL)



#### **ADULT HIGH SCHOOL**

This tuition-free program helps qualifying adults complete a high school diploma through individualized instruction. Students must pass required high school level courses and students are awarded credit for previously completed high school courses. Interested individuals should call 336-342-4261 ext. 2146 to schedule a transcript evaluation appointment.

# ADULT BASIC EDUCATION AND HIGH SCHOOL EQUIVALENCY

Many students in our program are preparing to take an exam such as HiSET® or GED®, to earn a high school equivalency credential. Other students may have already completed a high school credential, but are improving their reading and math skills to be more competitive in the workforce or more successful in college courses.

Classes run year-round at RCC face-to-face, online, or virtually New students start by attending a two-day orientation session at RCC Call 336-342-4261 ext. 2146 to schedule your orientation and get started!

#### **ENGLISH LANGUAGE ACQUISITION (FORMERLY ESL)**

These free classes are designed for adults whose native language is not English. Students improve their English speaking, reading, listening and writing skills. Classes are offered throughout the year. Distance learning programs are also available. New students must attend an orientation session. To enroll, call 336-342-4261 ext. 2146 or email ESL@rockinghamcc.edu.

Estas clases gratuitas están diseñadas para adultos cuyo idioma nativo no es el inglés. Los estudiantes mejoran sus habilidades para hablar, leer, escuchar y escribir en inglés. Las clases se ofrecen durante todo el año. Programas de educación a distancia también están disponibles. Los nuevos estudiantes deben asistir a una sesión de orientación. Para inscribirse, llame al 336-342-4261 ext. 2146 o correo electrónico ESL@rockinghamcc.edu.

# DON'T FORGET THE DETAILS!

#### **CHANGE IN TUITION AND FEES**

The NC General Assembly sets tuition rates for most Continuing Education classes. Tuition is subject to change at any time. Fees are established by RCC Board of Trustees, state legislative action, and/or the North Carolina Community College System Board and are also subject to change.

#### **CANCELLATION AND REFUND POLICY**

The College reserves the right to cancel a class due to lack of enrollment. In this case, pre-registered/ pre-paid students will be issued a full refund. Pre-registered/pre-paid students who officially withdraw from a course prior to its beginning will be issued a full refund. A student who officially withdraws from the class on or after the first day of classes but prior to or on the official 10% point of the semester will receive a 75% refund. Participants who withdraw from a course after the 10% point are ineligible for a refund. Class schedules are subject to change, without prior notification, due to instructor or classroom availability. For further information concerning courses, call 336-342-4261 ext. 2011, Monday -Thursday 8 a.m. - 5 p.m. and Friday 8 a.m. - 3 p.m.

#### THIRD-PARTY BILLING

Some students have their Continuing Education registration fees and supply costs paid by their employer or a third party. If a company is to be billed for a student's registration, books and/or fees, please contact the Business Office to complete the required Sponsorship Agreement Form. Phone: 336-342-4261 ext. 2184.

#### **TRANSCRIPTS**

Transcripts may be requested using the National Student Clearinghouse Transcript Ordering Service for a \$5 fee per transcript (and additional third-party processing fee applies for electronic PDF transcripts). Visit www.rockinghamcc.edu and click on Transcripts – Official Transcripts to access link to the Transcript Service. Unofficial transcripts can be accessed through Self-Service (Academics tab); all students have access to Self-Service through RCC website.

#### **RCC BOOKSTORE**

The bookstore is located in the Whitcomb Student Center. Phone: 336-342-4261 ext. 2261.

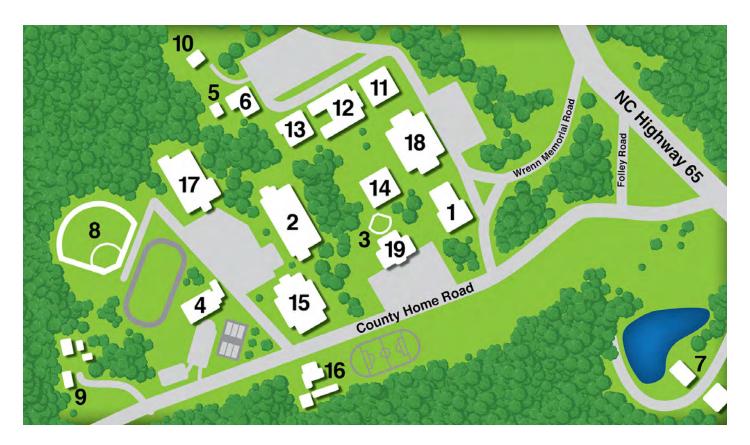
#### **INCLEMENT WEATHER**

In the event of inclement weather, please check local television or radio stations. College personnel make every attempt to notify students of closings or cancellations. It is highly recommended that all students join Eagle Alerts:





START LOCAL. GO FAR.



#### **CAMPUS MAP**

- 1. Administration Building
- 2. Advanced Technologies Building
- 3. Apple Amphitheater
- 4. Bishopric Lifelong Learning Center
- **5. Building Trades Laboratory**
- **6. Center for Creative Arts**
- 7. Emergency Services Training Center
- 8. Gilliland Baseball Field
- 9. Historical Village

- 10. Horticulture Building
- 11. Humanities Building
- 12. Industrial Technologies I Building
- 13. Industrial Technologies II Building
- 14. James Library
- 15. Keys Gymnasium
- 16. Maintenance Building
- 17. Owens Health Science Building
- 18. Science Building
- 19. Whitcomb Student Center

#### **CLASS LOCATION KEY**

- ADT Advanced Technologies, 560 County Home Road, Wentworth
- BLC Bishopric Lifelong Learning Center, 568 County Home Road, Wentworth
- CCA Center for Creative Arts, 360 Wrenn Memorial Road, Wentworth
- CCTW Center for Construction Trades and Woodworking, 333 S. Scales St., Reidsville
- FRWC Freeman's Wood Crafters, 413 Church St., Eden
- IT I Industrial Technologies I, 311 Wrenn Memorial Road, Wentworth
- IT2 Industrial Technologies II, 351 Wrenn Memorial Road, Wentworth
- OHS Owens Health Sciences, 560 County Home Road, Wentworth
- SCI Science Building, 312 Wrenn Memorial Road, Wentworth



P.O. BOX 38
WENTWORTH, NC 27375-0038

**Non-Profit Organization** 

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#### **POSTAL PATRON**

Are you a busy, working adult

trying to fit college into your schedule?
This fall, RCC is offering many 8-week classes designed with you in mind!
Online and hybrid (in-person plus online) classes are being offered,
starting August 15 and October 11. They fulfill general education requirements,
and deliver the same content as traditional classes that last an entire semester!

#### First 8 weeks

August 15 - October 10 Online Courses:

**BUS 110 - Intro to Business** 

CIS 110 - Intro to Computers

ENG 111 - Writing and Inquiry

HIS 131 - American History

**HUM 115 - Critical Thinking** 

CJC 111 - Intro to Criminal Justice

#### **Second 8 weeks**

October 11 - December 12

**Online Courses:** 

ACA 122 - College Transfer Success

CIS 110 - Intro to Computers

ECO 251 - Principles of Microeconomics

ENG 112 - Writing and Research for the Disciplines

HEA 110 - Personal Health/Wellness

SOC 213 - Sociology of the Family

#### **Hybrid Courses:**

ENG 111 - Writing and Inquiry (MW 11-12:15 + online)
HIS 132 - American History II (MW 1-2:15 + online)

Earn your Associate Degree <u>fully online</u> in **Criminal Justice Technology!** 

Start in August 2022 and finish in December 2023

by enrolling in RCC's new 8-week sessions!

Take extra classes each session and finish your degree faster!

Develop connections with instructors and classmates more quickly because you'll spend more time together in a shorter period.

Law Enforcement
Officers: Your BLET
certification awards
16 credits toward
the 65-credit AAS
degree in Criminal
Justice Technology!